

Party Room Cupcake Package

Contract

Overview

The minimum required to book a party is 10 kids and the maximum is 15. Any siblings that attend the party must be included in the count and will be charged for. In order for you to be able to have your name put into our party scheduling book you must sign our contract and place a deposit for the room.

_____ **Standard Party Package (\$15 per child)**

This package includes 2 cupcakes per child and icing for each to decorate with. There is 3 hour time slots that includes set up and tear down allotted to each party. You will be provided a party hostess who will assist you in cleaning up, serving cake and will also do a demonstration for all of the children attending. If this party is selected, you must provide decorations yourself if they are wanted. You must also arrive about 30 minutes prior to your guests in order to have time to decorate the room. This time is included in your 3 hour time slot.

_____ **Deluxe Party Package (\$20 per child)**

This package includes everything the standard package does as well as a pre decorated room. Everything will be bakery related decorations such as colored table cloths, cupcake centerpieces, a happy birthday picture wall, a birthday banner, balloons, and aprons for each child. There will be a cupcake chalkboard that will have the birthday child's name on it on a stand in the room. Each child will be provided with to go boxes for their cupcakes to take home. At the end of the decorating portion of the party, a group photo will be taken of all of the participating children for us to put on our website.

_____ **Initial**

Pricing Overview

If the standard package is chosen, this price will be \$15 per child that is participating in the decorating. If the deluxe package is chosen, the price will be \$20 per child. The final balance for the party will be determined based off of the number of guests that are participating given to us by the party parent. Montgomery Bakehouse will prepare for the confirmed final head count of guests.

Parent Party Hostess Responsibilities

The parent party hostess is responsible for any child that will be dropped off during the party. The party parent is to make sure that the children at the party stay in the party room unless supervised by an adult. They are also responsible to communicate if there are any allergies to their guests. Montgomery Bakehouse is not responsible for any. Any cakes ordered for the party or sweets will be an additional cost.

Cancelation Policy

If, for any reason, you wish to cancel your reservation within two weeks out of your scheduled party you will not receive your deposit back. However, if you wish to cancel your reservation beyond two weeks you will receive your deposit back minus a \$25.00 booking fee.

Outside Food

No outside cakes, cupcakes, or pastries are allowed to be brought in. Alcoholic drinks are prohibited as well. You may bring in food such as pizza, fruits trays, or sandwiches as long as it is not something that we sell in our store. Bringing in outside drinks to be kept in a cooler is also allowed.

_____ **Initial**

Allergies

This is not an allergy free zone. All of our products are made with or around gluten, dairy, and nuts. It is the responsibility of the party parent to communicate to their guests this disclaimer. Montgomery Bakehouse is not responsible for reactions or injuries that may occur.

Date _____

Signature _____

I, _____, give permission to Montgomery Bakehouse to take a group picture of all of the participating children after the decorating portion of the party